

Basic Information

Grant title

Young Tea Master Training Service Project

Type of Project

Humanitarian Project

Address community needs and produce sustainable, measurable outcomes

Primary Contacts

Name	Club	District	Sponsor	Role
Nancy Lang	Taipei	3481	Club	Host
Shahul Hameed	Singapore	3310	Club	International

Committee Members

Host committee

Name	Club	District	Role
Jason Chu	Taipei	3481	Secondary Contact
Hans Barré	Taipei	3481	Secondary Contact

International committee

Name	Club	District	Role
Siew Luen Chan	Singapore	3310	Secondary Contact International
Mamta Shahani	Singapore	3310	Secondary Contact International
Mark Wang	Singapore	3310	Secondary Contact International
Deepak Nagrani	Singapore	3310	Secondary Contact International

Do any of these committee members have potential conflicts of interest?

No

Project Overview

Tell us a little about your project. What are the main objectives of the project, and who will benefit from it?

There are several urgent issues that are closely related to the livelihood of the people in this area:

First, the number of low income and unemployed young people in the North Taiwan area have increased over the years. Especially in more remote areas like Emei town, many of them want to learn how to work in tea industry, but due to lack of education resources, they can't get training they need to do the job. But they are not highly education to get other jobs in the cities. This also include young people from immigrant families who are even more disadvantaged.

Also, second generation from tea farmers family are leaving an industry which requires high labor work with low returns, also the aging population in local areas, in turn causes a decrease in skilled tea workers. Not only it cause economic hardship, it's also should be noted the artisan handmade tea skill which Taiwan is well known for over 100 years is at jeopardy.

Lastly, due to the lack of right skilled tea workers as well as aging population in the area, there is an increase in abandon farmer land, which in turn also have a deep affect on the local economy.

Long Term Objective

1. Establish a long term, sustainable training program which successfully creates impact in the local community in collaboration with local government agency.
2. Through the successfully execution of this project, we hope to influence and duplicate our success to other Rotary areas in Taiwan who are facing the similar issues.

Short term Objective:

1. Teach 10 fully skilled tea master under 35 years old during first year, who will be able to join the tea industry workforce right after training.
2. Help collaborating local government agency to create a sustainable training system and measurement system in order for them to carry on this project in the years to come.

Impact:

- Solve community young unemployment rate
- Increase the number of skilled tea workers
- Decrease tea farmers' labor cost
- Increase production thus increase income
- Decrease abandoned/vacant tea garden
- Preserve this orthodox tea making method

Areas of Focus

Which area of focus will this project support?

Economic and community development

Measuring Success

Economic and community development

Which goals will your activity support?

Building the capacity of entrepreneurs, community leaders, local organizations, and community networks to support economic development in impoverished communities; Developing opportunities for productive work

How will you measure your project's impact?

Measure	Collection Method	Frequency	Beneficiaries
Number of individuals trained	Direct observation	Every six months	1-19
Number of businesses supported	Direct observation	Every three months	1-19
Number of jobs created	Surveys/questionnaires	Every six months	1-19

Do you know who will collect information for monitoring and evaluation?

Yes

Name of Individual or Organization

Emei Township Farmers Association

Phone

03-580-0216

Email

n/a

Address

No. 12號, Emei Street, Emei Township, Hsinchu County, 315, Taiwan ROC

Briefly explain why this person or organization is qualified for this task.

Emei Township Farmers Association established over 70 years, is an organization formed under the supervision and resource of Taiwan Central Government's Agriculture Department. It's sole purpose is to serve the farmers in this town. The deep ties, deep understanding and involvement with the local community as well as the manpower resource was the reasons why we invite Emei Township Farmers Association as our cooperating organization.

Location and Dates

Humanitarian Project

Where will your project take place?**City or town**

EMei

Country

Taiwan

Province or state

Hsih Chu County

When will your project take place?

2019-07-15 to 2020-07-14

Participants

Cooperating Organizations (Optional)

Name	Website	Location
Emei Township Farmers Association	http://www.ems.org.tw/index.php	No. 12號, Emei Street Emei Township Taiwan

Supporting Documents

- MOU-GG1988109.pdf
- Signed_MUO.jpeg
- global_grants_community_assessment_results_en.pdf

Do any committee members have a potential conflict of interest related to a cooperating organization?

No

Why did you choose to partner with this organization and what will its role be?

Emei Township Farmer's Association have deep ties and influence in the community, understand the strength and weakness of each industry. In fact, they are the one that reach out to us to help with the current urgent issues that they have not been able to resolve for years in the tea industry on their own.

Emei Township Farmer's Association's roles are:

1. Provide training facilities
2. Help collaborate local tea farmers with in garden training
3. Help monitor and measure the success of the project
4. Help carry on this project for the years to come after Rotary Grants initial help

Partners (Optional)**List any other partners that will participate in this project.**

Emei Tea Masters Cooperative - a group of 15 second generation tea masters who are well experienced willing to teach and share their knowledge to help us with this project.

Rotarian Participants

Describe the role that host Rotarians will have in this project.

Global Grant Project Committees:

- Assist to create a comprehensive on-hand training program.
- Help candidate selection process.
- Help create monitor and measurement system
- Host Rotarians will form an oversight committee to review the results on a yearly basis.
- To ensure that funds are being used properly, and achieving the results desired, we will visit the site on a regular basis.

Nancy Lang

1. Organize the coordination with all aspects of this project
2. Regular monthly visits to conduct onsite evaluation
3. Work with training tea masters to ensure proper execution

Jason Chu:

1. Assist with the student selection process
2. Invite other babe clubs and sister clubs to visit the tea area directly
3. Invite and secure cash donations

Hans

1. Help create monitor and measurement standards
2. Gain local business support and communicate international partners
3. Project financial management and oversight

Describe the role that international Rotarians will have in this project.

International Rotarians:

- In town visit to assist and advise on measurement system and sustainability
- As adviser and provide valuable suggestion based on their prior experience
- Participate in press release as public relations of Rotary's global support to the project

Budget

What local currency are you using in your project's budget?

The currency you select should be what you use for a majority of the project's expenses.

Local Currency	U.S. dollar (USD) exchange rate	Currency Set On
TWD	30.5	02/05/2019

What is the budget for this grant?

List each item in your project's budget. Remember that the project's total budget must equal its total funding, which will be calculated in step 9. Every global grant includes a match of at least \$15,000 from The Rotary Foundation's World Fund. Project budgets, including the World Fund match, must be at least \$30,000.

#	Category	Description	Supplier	Cost in TWD	Cost in USD
1	Equipment	Pan-Firing Machine	Chan Chuan Machines	148000	4852
2	Equipment	Oolong Rolling Machine	Chan Chuan Machines	100000	3279
3	Equipment	Tea Dryer Machine	Chan Chuan Machines	168000	5508
4	Equipment	Electric Roasting Machine	Chan Chuan Machines	170000	5574
5	Equipment	Ventilation System	Zhi Ming AC	80000	2623
6	Training	In Class Training 20 Days x 8hr/day x \$1600/hr	Emei Tea Master Cooperative	192000	6295
7	Training	In Garden Training 18 Days x 8hr/day x \$1600/hr	Emei Tea Master Cooperative	230400	7554
8	Operations	Administrative Work 12 Months x \$20000	Emei Township Farmers Association	240000	7869
9	Monitoring/evaluation	Site Visits and Surveys	Rotary Club	80000	2623
10	Supplies	Raw Tea Material for In Class Training	Chen Rui Shu	55600	1823
Total budget:				1464000	48000

Supporting Documents

- 0A1275CB-0E7D-40E5-A927-031C5BE54CAB.jpg
- 89CC76C7-6447-43FF-AB50-464C39A24CAC.jpg

Funding

Tell us about the funding you've secured for your project. We'll use the information you enter here to calculate your maximum possible funding match from the World Fund.

#	Source	Details	Amount (USD)	Support*	Total
1	Cash from Club	Taipei	17,350.00	867.50	18,217.50
2	District Designated Fund (DDF)	3310	5,000.00	0.00	5,000.00
3	Cash from Club	Macau	3,000.00	150.00	3,150.00
4	Cash from Club	Tai Po	3,000.00	150.00	3,150.00
5	Cash from Club	Kyoto	2,000.00	100.00	2,100.00

*Whenever cash is contributed to the Foundation to help fund a global grant project, an additional 5 percent is applied to help cover the cost of processing these funds. Clubs and districts can receive Paul Harris Fellow recognition points for the additional expense.

How much World Fund money would you like to use on this project?

You may request up to 17,675.00 USD from the World Fund.

17650

Funding Summary

DDF contributions:	5,000.00
Cash contributions:	25,350.00
Financing subtotal (matched contributions + World Fund):	48,000.00
Total funding:	48,000.00
Total budget:	48,000.00

Sustainability

Humanitarian Projects

Project planning

Describe the community needs that your project will address.

1. Passing on of tea making techniques to future generations in an aging industry.
2. Helping unemployed youths learn a new skill to have a better opportunity for their future.
3. Training future skilled workers for an important but dying industry that is labor intensive.
4. Provides the only hands on comprehensive training program, from growing, selling and marketing.
5. As existing second generation move away from tea farming business, this program will provide a platform for newcomers / unemployed to come into the industry.

How did your project team identify these needs?

The needs appeared in conversations with the local tea farmers, who then refer us to Emei Township Farmers Association to get a better understanding of the current situation. Through our discussion, the organization have identified some urgent issues. There are a lot of abandoned tea farms in Taiwan, with tea farms greatly understaffed. Furthermore, unemployment rate for young people and lack of employment prospects is an big issue in the countryside.

How were members of the benefiting community involved in finding solutions?

We have been meeting with younger people in the community and have been told that they are facing employment issues due to lack of education, thus couldn't find a decent job in the cities. They want to get into tea industry, however, they don't have a way to learn the skills. The national government do provide basic training, however, only for two to three weeks time, after the training, they don't have way to learn actual

working in garden to practice, after all, this is a skill learn through experience.

We have also been told by current tea farmers and tea masters that they have been experiencing decrease in getting help with skilled tea workers, and thus either increase their cost or decreased their production, this issue have been affecting the local economy a lot since this is the top agriculture product produced in the town.

How were community members involved in planning the project?

The collaborating Emei Township Farmers Association is very helpful since they have been servicing and working the local community for over 70 year, so they have a very in depth understanding of the community needs. Also, by the help of the members of Emei Tea Master Cooperative, we are able to start working on a training system that will create a sustainable structure in years to come to help resolve the current issues.

Project implementation

#	Activity	Duration
1	In Class Training	09/01/2019-09/15/2019
2	In Tea Garden Training	09/20/2019-10/08/2019
3	In Tea Factory	10/15/2019-11/15/2019
4	On Going On Hand Tea Production Training - Basic training is done and there after student will continue to learn by participating in different tea garden and learn from tea masters in actual production through out the year divide in seasons of winter, spring and early summer.	12/01/2019-06/30/2020
5	Two Month Emei Middle School Initiatives - Promote the value of craftsmanship of tea making and plant the seeds in the early stage of the young people in this town	05/01/2020-06/30/2020

Will you work in coordination with any related initiatives in the community?

No

Please explain. Are local initiatives not addressing these needs? Or, if they are, why did you decide not to work with them?

On the local level, government is only providing short-term lectures, however are not doing full hands on, comprehensive training programs which is neither useful nor sustainable . There are currently no initiatives that will achieve what our Rotary Global Grant program will.

Please describe the training, community outreach, or educational programs this project will include.

The project will include:

- Fundamental science theory training
- Tea garden implementation of the theory
- Working closely with the experience tea masters in the community,
- Be able to learn the skills that will enable them to manage a independent tea garden post graduation.

How were these needs identified?

1. By talking with the local authority as well as the tea masters in the community.
2. We have also interviewed young people and they have expressed the lack of training on the national level.

What incentives (for example, monetary compensation, awards, certification, or publicity), will you use, if any, to encourage community members to participate in the project?

1. The students being trained in the garden will also be helping out at the tea farms through out the year in garden management, tea making, and etc. This will provide them with an opportunity to be hired in the tea farms after the program.
2. Providing knowledge and technical skills as well as an opportunity to have a steady income will pose as an attraction for current unemployed.
3. Many abandon/vacant tea land owner are looking for skilled tea worker to redevelop their tea garden, this will be an attractive opportunity for students to become and entrepreneur by running their own tea garden.
4. Student will be covered with basic living needs, food and accommodation, funding provided by participating tea garden and tea masters whom student will be working with during the hands on in garden training period.

List any community members or community groups that will oversee the continuation of the project after grant-funded activities conclude.

The local tea farmers will have a committee to ensure the program runs smoothly after the project ended. The Emei Township Farmer's Association will raise the funding to continue the program from the second year on, include training for the next group of trainees, training materials, as well as the maintenance of the machinery.

Budget

Will you purchase budget items from local vendors?

Yes

Explain the process you used to select vendors.

Due to the unique industry of Taiwan tea making method, there is only one vendor close to this area that carries all the machine necessary, as well as provide maintenance or repair. Vendor in other location doesn't service the town of Emei.

Did you use competitive bidding to select vendors?

No

Please explain.

We don't have any other vendors service the area.

Please provide an operations and maintenance plan for the equipment or materials you anticipate purchasing for this project. This plan should include who will operate and maintain the equipment and how they will be trained.

Equipment Operation:

Operation will be the trainers from Emei Tea Master Cooperative who are experienced and use these equipment in their daily work.

Trainers will also be overseeing the use of the equipment by the student to ensure proper operation.

Equipment Maintenance:

Maintenance is scheduled with the vendor on a yearly bases and will be oversee by our cooperating organization Emei Township Farmers Association.

Describe how community members will maintain the equipment after grant-funded activities

conclude. Will replacement parts be available?

The equipment will be maintained Emei Township Farmers Association which have the contacts and vendor supply information for future repairs and maintenance. Parts will be available since the equipments are old technology.

If the grant will be used to purchase any equipment, will the equipment be culturally appropriate and conform to the community's technology standards?

Yes

Please explain.

These equipment have been used by tea farmers for years, so they will have the right knowledge to operate and maintain these equipment.

After the project is completed, who will own the items purchased by grant funds? No items may be owned by a Rotary district, club, or member.

Our cooperating organization Emei Township Farmer's Association will be the owner of these equipments.

Funding

Have you found a local funding source to sustain project outcomes for the long term?

Yes

Please describe this funding source.

One of the most important thing for our project is to ensure Sustainability, thus we are glad that we have the support of of these two organizations to help with future basic ongoing cost to keep this program going:

- Emei Township Farmer's Association will contribute to fund the operation cost.
- Emai Tea Master Cooperatives as well locate tea farmers are willing to contribute to fund the education cost.

We hope we can get more Rotarians involved during this year's project and raise more funding to make more impact in the future.

Will any part of the project generate income for ongoing project funding? If yes, please explain.

No, no income will be generated

Authorizations

Authorizations & Legal Agreements

Legal agreement

Global Grant Agreement

I confirm and agree to the following:

1. All information contained in this application is, to the best of our knowledge, true and accurate.
2. We have read the Terms and Conditions for Rotary Foundation District Grants and Global Grants ("Terms and Conditions") and will adhere to all policies therein.

3. The grant sponsors (“Sponsors”) shall defend, indemnify, and hold harmless Rotary International (RI) and The Rotary Foundation (TRF), including their directors, trustees, officers, committees, employees, agents, associate foundations and representatives (collectively “RI/TRF”), from and against all claims, including but not limited to claims of subrogation, demands, actions, damages, losses, costs, liabilities, expenses (including reasonable attorney’s fees and other legal expenses), awards, judgments, and fines asserted against or recovered from RI/TRF arising out of any act, conduct, omission, negligence, misconduct, or unlawful act (or act contrary to any applicable governmental order or regulation) resulting directly or indirectly from a Sponsor’s and/or participant’s involvement in grant-funded activities, including all travel related to the grant.
4. The failure of the parties to comply with the terms of this Agreement due to an act of God, strike, war, fire, riot, civil unrest, hurricane, earthquake, or other natural disasters, acts of public enemies, curtailment of transportation facilities, political upheavals, acts of terrorism, or any similar cause beyond the control of the parties shall not be deemed a breach of this Agreement. In such an event, the Agreement shall be deemed terminated and the Sponsors shall refund all unexpended global grant funds within 30 days of termination.
5. TRF’s entire responsibility is expressly limited to payment of the total financing amount. TRF does not assume any further responsibility in connection with this grant.
6. TRF reserves the right to cancel the grant and/or this Agreement without notice upon the failure of either or both of the Sponsors to abide by the terms set forth in this Agreement and the Terms and Conditions. Upon cancellation, TRF shall be entitled to a refund of any global grant funds, including any interest earned, that have not been expended.
7. The laws of the State of Illinois, USA, without reference to its conflicts of laws principles, shall govern all matters arising out of or relating to this Agreement, including, without limitation, its interpretation, construction, performance, and enforcement.
8. Any legal action brought by either party against the other party arising out of or relating to this Agreement must be brought in either, the Circuit Court of Cook County, State of Illinois, USA or the Federal District Court for the Northern District of Illinois, USA. Each party consents to the exclusive jurisdiction of these courts, and their respective appellate courts for the purpose of such actions. Nothing herein prohibits a party that obtains a judgment in either of the designated courts from enforcing the judgment in any other court. Notwithstanding the foregoing, TRF may also bring legal action against Sponsors and/or individuals traveling on grant funds in any court with jurisdiction over them.
9. This Agreement binds and benefits the parties and their respective administrators, legal representatives, and permitted successors and assigns.
10. If any provision of this Agreement is determined to be illegal, invalid or unenforceable, the remaining provisions of this Agreement shall remain in full force and effect.
11. Sponsors may not assign any of its rights under this Agreement except with the prior written consent of TRF. Sponsors may not delegate any performance under this Agreement without the prior written consent of TRF. Any purported assignment of a Sponsor’s rights or delegation of performance without TRF’s prior written consent is void.
12. TRF may assign some or all of its rights under this Agreement to an associate foundation of TRF. TRF may delegate any performance under this Agreement to an associate foundation. Any other purported assignment of TRF’s rights or delegation of performance without the Sponsors’ prior written consent is void.
13. Sponsors will comply with all economic and trade sanctions, including those implemented by the Office of Foreign Assets Control (OFAC) of the United States Department of Treasury, and will ensure that they do not support or promote violence, terrorist activity or related training, or money laundering.
14. This Agreement constitutes the final agreement between the parties. No amendment or waiver of any provision of this Agreement shall be effective unless it is in the form of a writing signed by the parties.
15. Rotary International (RI) and TRF may use information contained in this application and subsequent

reports to promote the activities by various means such as The Rotarian, Rotary Leader, rotary.org, etc. Unless indicated otherwise in writing, by submission of the photos, the parties hereby grant to RI and TRF the worldwide right to publish and use the photos, including but not limited to, in RI and TRF publications, advertisements, and Web sites and on social media channels and to license use to others, including, but not limited to, media outlets and its partners and through RI's online image database, for the purposes of promoting Rotary. By submitting the photos, the parties represent and warrant that all persons appearing in the photos have given their unrestricted written consent to use their likenesses and to license use to third parties.

16. The Sponsors agree to share information on best practices when asked, and TRF may provide their contact information to other Rotarians who may wish advice on implementing similar activities.

17. The Sponsors will ensure that all individuals traveling on grant funds have been informed of the travel policies stated in the Terms and Conditions and have been made aware that they are responsible for obtaining travel insurance.

Primary contact authorizations

Application Authorization

By submitting this global grant application, we agree to the following:

1. All information contained in this application is, to the best of our knowledge, true and accurate, and we intend to implement the activities as presented in this application.
2. The club/district agrees to undertake these activities as a club/district.
3. We will ensure all cash contributions (as detailed in the grant financing) will be forwarded to The Rotary Foundation (TRF) or sent directly to the global grant bank account after Trustee approval of the grant.
4. Rotary International (RI) and TRF may use information contained in this application to promote the activities by various means such as The Rotarian, the RI international convention, RVM: The Rotarian Video Magazine, etc.
5. We agree to share information on best practices when asked, and TRF may provide our contact information to other Rotarians who may wish advice on implementing similar activities.
6. To the best of our knowledge and belief, except as disclosed herewith, neither we nor any person with whom we have or had a personal or business relationship are engaged, or intend to engage, in benefiting from TRF grant funds or have any interest that may represent a potential competing or conflicting interest. A conflict of interest is defined as a situation in which a Rotarian, in relationship to an outside organization, is in a position to influence the spending of TRF grant funds, or influence decisions in ways that could lead directly or indirectly to financial gain for the Rotarian, a business colleague, or his or her family, or give improper advantage to others to the detriment of TRF.

All Authorizations & Legal Agreements Summary

Primary contact authorizations

Name	Club	District	Status	
Nancy Lang	Taipei	3481	Authorized	Authorized on 14/06/2019
Shahul Hameed	Singapore	3310	Authorized	Authorized on 14/06/2019

District Rotary Foundation chair authorization

Name	Club	District	Status	
Chung-Tong Chen	Chung Ho	3481	Authorized	Authorized on 14/06/2019
Zainie Abdul Aucasa	Kota Kinabalu	3310	Authorized	Authorized on 14/06/2019

DDF authorization

Name	Club	District	Status	
Zainie Abdul Aucasa	Kota Kinabalu	3310	Authorized	Authorized on 09/06/2019
Henry Tan	Singapore West	3310	Authorized	Authorized on 09/06/2019

Legal agreement

Name	Club	District	Status	
Mark Wang	Singapore	3310	Accepted	Accepted on 15/06/2019
Jason Chu	Taipei	3481	Accepted	Accepted on 15/06/2019